

LIONS CLUBS INTERNATIONAL



Lions Club of Fleet Report of the Trustees

Year ending 30th June 2018

Including the activities of:

Aldershot Club Branch

Flogs Club Branch

The Lions Community Store (Fleet)

Fleet Temporary Traffic Management

Registered Charity Number 279279

Lions Club of Fleet

Report of the Trustees for Year Ending 30 June 2018

SECTION 1

Introduction

The Trustees of the Lions Club of Fleet have pleasure in presenting their Report together with the Financial Statements for the Year ending 30 June 2018.

The report continues recent practice to include:

- The Charity Trust Fund and Fundraising accounts of the parent club, The Lions Club of Fleet
- The accounts of our branches; Aldershot Club Branch and Flogs Club Branch.
- The activities of the Lions Community Store, a Lions multi-club project hosted in Fleet, which are reported in the appendix.
- The project known as 'Fleet Temporary Traffic Management' (FTTM)

The accounts and activities of the Flogs Club Branch are included within the main club.

During this Lion Year, the club transitioned to become a Charitable Incorporated Organisation (registered charity number 1177181), effective 1st July 2018. Therefore this report will be the last annual report relating to the Lions Club of Fleet Charitable Trust (registered charity number 279279). The assets of the clubs accounts will transfer to the new CIO.

Trustees

There are three ex-officio Trustees of the Lions Club of Fleet Charity Trust Fund and they remain whilst they hold the following offices:

- President
- Secretary
- Treasurer

Each is elected annually by the members of the Lions Club of Fleet. The President is also the Chairman of the Trustees and a quorum consists of two trustees.

No trustee received any remuneration from Charity Trust or Fundraising activities.

The Trustees are responsible for preparing the Trustees' Report and keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the Charity Trust, to enable them to ensure that the Financial Statements comply with the current Charities Acts. They are also responsible for the safeguarding of the assets of the Charity Trust.

In accordance with the Trust Deed Grahame Chenery retired in rotation effective 30 June 2017 and James Powell, as incoming President, was appointed to the Trustees as at 1 July 2017. Therefore those duly elected by the Club at a duly constituted meeting were, James Powell as President, Grahame Pullen as Secretary and Peter Pickett as Treasurer.

The Trustees thank past trustees for their support and contribution to the orderly functioning of the Trust.

The Club Branches each have their own duly elected Presidents, Secretaries and Treasurers.

Aims & Objectives

These are defined in the Trust Deed document.

The objectives of the Trust are to hold the Trust Fund and its income upon trust to apply them for any purpose which is charitable according to the law of England and Wales whether for the benefit of an individual, or group of people, or for the benefit of any other organisation established for charitable purposes.

Lions Club of Fleet

Report of the Trustees for Year Ending 30 June 2018

Organisation

The rules of the Charity are governed by a Trust Deed which is registered with The Charity Commissioners for England and Wales.

Trust Deed

The Trust Deed is held by the Club Secretary, as a Trustee, and is available for inspection at any reasonable time.

Review of Activities

The activities of the Charity continue to be the pursuance of its objectives. Activities are regularly reported at each business meeting of the Lions Club of Fleet, and also monitored by the Board of Directors of the Club, of which all three Trustees are officers.

Financial Review

The detailed financial position of the Charity is shown in the Financial Statements. The Charity continues to receive the majority of its income from various fund raising events in and around Fleet, Hampshire, by the Lions Club of Fleet, and direct donations by organisations or individuals. The Trustees consider the finances of the Charity to be satisfactory.

The income and expenditure of fundraising activities are managed within the Fundraising bank account.

The Fundraising account is maintained at a level to cover any liabilities from ongoing events, a minimum currently set at £15,000 or the amount of all fundraising liabilities (whichever is greater).

The profit of events is transferred to the Charity Trust account for allocation to charitable causes. These funds are assigned to sub-accounts as follows:

- **General Funds**

- Those funds which are not raised for a specific cause/project

- **Restricted funds**

- Those funds raised for a specific project. In this Lion year, restricted funds were maintained for Prostate Cancer screening and Wenceslas Winter Fuel project.

Assets

The Assets of the Charity consist of cash held with the following banks:

- Fleet and Flogs Club Branch, HSBC Bank plc, Fleet
- Aldershot Lions Club Branch, NatWest Bank, Walton-on-Thames, Surrey

Voluntary help received

All administration of the Charity is provided free of charge with any indirect costs such as postage, telephone and stationery being charged to the Lions Club of Fleet Administration Account.

Lions Club of Fleet

Report of the Trustees for Year Ending 30 June 2018

SECTION 2

The Lions Club of Fleet

The Lions Club of Fleet comprises a membership of 42 members in the main club. Our Flogs club branch has 7 members and we have 10 members in our Aldershot Club Branch.

Through the generosity of the Fleet, Church Crookham and Aldershot communities the Lions Club of Fleet and branches made 58 independent grants, bursaries, or provided charitable services to the community amounting to £51,116. This is a club record value and number of donations. The Trust is a vehicle for giving and raising money, the Lions however continue to give of their own time and abilities in fulfilling their promise "We Serve".

Fleet Lions fundraising

Our fundraising activities continue to be successful with our major events attracting thousands of local members of the public.

Christmas Float

We organise a Christmas Float, which we see as a community service which also raises funds, this year totalling £7,137. So that house-holders are not troubled too often by Santa, the Lions co-operate with the Fleet Rotary Club to collect in different parts of the town. The routes were published on the Lions Web site.

Beerfest

A successful day where 900 thirsty punters sunk more than 3,500 pints and we made £9,000 for local good causes. Specifically we donated £3000 to 'Hearing Dogs for Deaf People'. More than 50 ales and ciders were on offer during the event at the Harlington, together with a hog roast, Mexican food and great live music. It was our 11th beer festival and our first use of online ticketing allowed us to sell the bulk of them in advance of the day.

Fireworks Fiesta

This year's event, our annual Guy Fawkes fireworks celebration for Fleet and the surrounding area, was held on 4 November when we were fortunate in having excellent weather for the whole day. This was the eighth year that we have held the event at Calthorpe Park, Fleet and it attracted almost 6,500 people – with many complimenting us on a wonderful display.

The event is our major fundraiser and contributed £24,438 to Fleet Lion's Charity Trust.

In addition to Fleet Lions members we were also very well supported by 3 Aldershot Club Branch members, 3 Farnborough Lions and 3 Hart Lions. Among the many non-Lions helpers were members of local scouting groups and a member of Fleet Rotary.

We served the community and they in turn helped us to raise this money, a lot of which will be returned to the community in various ways over the coming months.

Classic motorcycle rally

The Club held the 35th annual Classic Motorcycle Rally and Concours on Mayday Bank Holiday, Monday May 7th. This was our third year at the new venue of The Key Carpark at Elvetham Heath, Fleet.

Due to superb weather this year, approximately 350 spectators came to see the excellent entry of 245 bikes entered by their riders.

The riders took part in the 46mile road run on good country roads going through both the counties of Hampshire and Berkshire, returning in the afternoon for the Concours judging.

The event was staffed by 25 Members of the Club together with extra support from prospective members and non-Lions.

The Event raised a net profit of £2605.

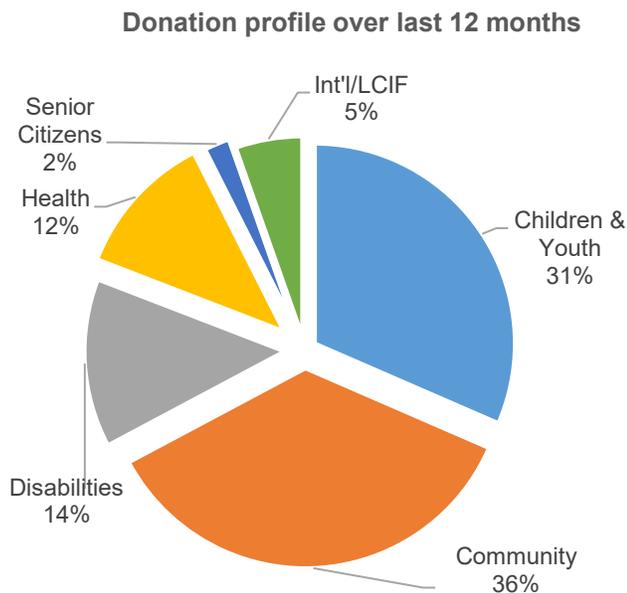
Lions Club of Fleet

Report of the Trustees for Year Ending 30 June 2018

Fleet Lions Charitable donations and events

The club receives requests for funding from either external approaches, local contacts or our own initiatives such as Lion's Den and gives grants ranging from a few pounds to several thousand.

Donations in the last year have benefitted local, national and international organisations, distributed as follows:



A Lion's Den programme

Local people were invited to make proposals to the club for funding. Awards totalling £7,500 were made to:

- ① 3 local Scout groups
- ① The Lymphoma Association
- ① Church Crookham and Fleet Man's Shed
- ① Friends of Oakley Park
- ① The Parity for Disability charity
- ① Our local community radio

SpecTrek

A Lion's initiative to provide unwanted spectacles to third world countries. Over the past year Fleet Lions collected 5,650 pairs of spectacles which were cleaned, checked and graded for shipping to third world countries where they will help transform the lives of people blighted by poor sight. In addition, the project now includes hearing aids, of which the club collected 41.

Lions Clubs International

As well as working with local people, through the Lions Clubs International Foundation (LCIF) we support worldwide good causes.

In 2017/2018 we made donations totalling £2,777 including the Lion's Wateraid and eye camps initiatives, LCIF general funds and donations to the LCI Measles campaign. We also made a donation to the Nepal Freedom Kit Bags charity that provides eco-friendly, sustainable, hygienic sanitary wear for women and girls in rural Nepal.

Lions Club of Fleet

Report of the Trustees for Year Ending 30 June 2018

Lions Funfest

Funfest is an annual fun day for the disabled organised by the Lions Clubs of Aldershot, Farnborough, Fleet, Hart, Hook & Odiham, Lodden Valley and Yateley & District. The event is jointly funded by these clubs.



The event has taken place for nearly 30 years and aims to give people with disabilities and learning difficulties from across the region a great day out with their families and carers.

This year's event was held at Yateley Manor School on Sunday 24 June. Free entertainment was provided which included bouncy castles and other inflatables, bungee trampoline, train rides, various side shows, dancers, Entertainment was provided by Rodney Dell who sang most of the day, a guest appearance of Dave Hurrell our own Elvis impersonator and the Mistry Music Dohl Drummers,

Refreshments in the form of rolls, burgers and hotdogs, plus free drinks were available all day.

525 guests attended with more than 100 Lions and volunteers, including 24 members from Fleet Lions and 2 from our Aldershot Club Branch, running the event.

Christmas Hampers

Fleet Lions distributed 125 Christmas Hampers to local needy individuals at a total cost of £2,739. This programme is run in conjunction with local contacts from the Lions Community Store.

Wenceslas Winter Fuel Project



This new Fleet Lions project is modelled on a scheme developed by the Lions Club of Farnham. It helps alleviate fuel debt and poverty in the area by inviting recipients of the Winter Fuel Allowance to donate their allowance to those in need.

It has been an outstanding success with over £4,650 received.

Working with the Citizens Advice Bureau, the Lions have ensured the monies donated have gone to helping the fuel needy with payments made directly to the fuel utility companies on behalf of the families in need.

Fleet Temporary Traffic Management (FTTM)

The FTTM project was funded by grants from Hampshire County Council, Fleet Town Council and Church Crookham Parish Council. These grants were made to ensure that the local community could benefit from the provision of low cost temporary traffic signs for events such as:

- Fleet Carnival
- Fleet half marathon
- Remembrance Sunday
- Christmas festival and others

From an initial grant for training, Lions and other community volunteers were trained in Chapter 8 of the Road Traffic Act. This has enabled the service to be carried out for a small fee that is used to fund any replacements.

Lions Club of Fleet

Report of the Trustees for Year Ending 30 June 2018

Our Branch Clubs

Aldershot Lions Club Branch

At the beginning of July we had 9 full members of our club, though 3 of those were at large and the past president Janet Jones helped to recruit another new lion member to our team.

- We had 8 months of free advertisement via the Rushmoor Borough Council on 7 Monolith boards, which were in prominent places around our town. These were in use 7 days a week.
- Our first event of the year was a BBQ at a family fun day, supporting a local church in Fleet,
- We organised a Quiz night which raised £120
- We held our annual Christmas Fayre which raising £280
- Our club did a Gluhwein Stall raising £100 at the Aldershot Christmas Light festival,
- We marshalled an event organised by RBC/Aldershot Town. The Children's lantern procession travelled around Aldershot with over 300 hundred children attending.
- We helped Fleet Lions with the catering at Oktoberfest.
- We raised £624 for the Surrey Air Ambulance Appeal via our Easter Eggs.
- We held a cake stall at Victoria Day Aldershot, also marshalling the event.
- We provided a BBQ at the Armed Forces Day serving the marching troops & members of the public. The event was in aid of SSAFA, to which we gave a donation of £240.
- Two social trips were organised at the London & Winchester Xmas Markets. We also did an afternoon tea.
- We attended the annual Lions Funfest.
- We attended District & Multiple District Conventions.
- Multiple donation handed out to various local charities and good causes. Over a 100 welfare cases received, with some of these given donations or advised to contact Fleet lions Community Store.
- We attended Zone dinners & and a joint club Diversity Seminar with Farnborough Lions.
- Rushmoor Community Lottery donation given to club £286 per year.
- MIB's donated & used glasses collected throughout the year.

FLOGS Lions Club Branch

Fleet Lions Flogs (Fleet Lions Old Guys) was first mooted in July 2016 and has been in existence throughout Fleet Lions Financial year which is the subject of this report.

Its purposes have been for members of Fleet Lions over 70 years of age and with at least 10 years of service to:

- Move aside from Leadership roles to encourage younger members to step up to lead the club.
- To enable the club to accept applications from women to join the club without upsetting some of the older members.
- To be able to act in support roles to advise newer members as required.
- Its members remain fee paying members of Fleet Lions, they are free to attend the main club's meetings and retain voting rights.
- The President of Fleet Lions FLOGS is a member of the Club Directors.

Almost all "FLOGS" are willing workers for the main club and the only exceptions are due to health reasons.

Lions Club of Fleet
Report of the Trustees for Year Ending 30 June 2018

Future Plans

This report is the final annual report of the Lions Club of Fleet Charitable Trust. We will continue with the stated objects of the Charity in the forthcoming year under the structure of the Lions Club of Fleet (CIO).

Trustees

President

James Powell



Secretary

Grahame Pullen



Treasurer

Peter Pickett



Lions Club of Fleet
Report of the Trustees for Year Ending 30 June 2018

Independent Examiner's Report to the Trustees of the Lions Club

I report on the following accounts of the Lions Club of Fleet for the year ending 30 June 2018:

- ① Charity Trust Fund Account
- ① Fundraising Account
- ① Fleet Temporary Traffic Management Account
- ① The accounts of Aldershot Club Branch and Sirius Club Branch.

Respective responsibilities of trustees and examiner:

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to: examine the accounts under section 145 of the 2011 Act; to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and to state whether particular matters have come to my attention.

Basis of independent examiner's report:

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement:

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Maxine Metcalf

Professional Status: Book Keeper

Address: 4 Morris Street
Hook,
Hampshire
RG27 9NT

Date: 14 NOV 18.....

Lions Club of Fleet

Report of the Trustees for Year Ending 30 June 2018

Income & Expenditure Account for Year ending 30th June 2018

	Year Ending 30th June 2018			Year Ending 30th June 2017		
	Income	Expenditure	Net	Income	Expenditure	Net
LIONS CLUB OF FLEET						
Income/expense to the FR account						
Beerfest	£18,899.25	£9,916.67	£8,982.58	£18,204.14	£9,343.42	£8,860.72
Fireworks	£38,379.77	£13,942.15	£24,437.62	£38,864.48	£11,750.48	£27,114.00
Fleet Christmas Festival	£1,726.38	£909.28	£817.10	£1,771.58	£421.70	£1,349.88
Christmas float expenses		£1,085.72	(£1,085.72)	£0.00	£1,657.04	(£1,657.04)
Motorcycle Rally	£3,412.14	£781.77	£2,630.37	£2,864.41	£1,020.58	£1,843.83
Food festival	£200.00	£50.00	£150.00	£6,955.53	£6,161.64	£793.89
Paint Fleet Blue campaign (note 2)			£0.00	£11,859.49	£2,751.52	£9,107.97
Sirius Branch fundraising (note 2)			£0.00	£2,218.76	£0.00	£2,218.76
Other fundraising activities	£4,523.13	£4,616.17	(£93.04)	£2,803.00	£2,890.45	(£87.45)
Transfers to the CTF			(£40,343.83)			(£45,233.78)
SUB-TOTAL I/E FUNDRAISING ACCOUNT	£67,140.67	£31,301.76	(£4,504.92)	£85,541.39	£35,996.83	£4,310.78
Income/expense to the CTF account						
Transfers from FR to CTF General Funds (GF)			£40,343.83			£36,125.81
Transfers from FR to CTF Restricted Funds (RF)			£0.00			£9,107.97
Christmas Float Collection	£7,136.92	£1,655.31	£5,481.61	£6,938.78	£1,791.57	£5,147.21
Donations received	£516.38	£0.00	£516.38	£412.77	£0.00	£412.77
Wishing Well	£245.87	£0.00	£245.87	£244.56	£0.00	£244.56
GF events and donations (detailed below)	£1,350.82	£49,475.55	(£48,124.73)	£2,017.63	£28,216.39	(£26,198.76)
RF events and donations (detailed below)	£5,313.92	£1,640.54	£3,673.38	£10,789.29	£7,988.60	£2,800.69
Other income/expenses (interest/audit/insurance)	£13.39	£923.98	(£910.59)	£6.28	£459.21	(£452.93)
SUB-TOTAL I/E CHARITY TRUST FUND	£14,577.30	£53,695.38	£1,225.75	£20,409.31	£38,455.77	£27,187.32
Other income & expense						
Aldershot Branch	£3,842.68	£3,010.59	£832.09	£3,097.92	£2,324.18	£773.74
Fleet Temporary Traffic Management	£118.40	£106.79	£11.61	£363.40	£15.00	£348.40
Lions Community Stores	£9,975.00	£12,081.00	(£2,106.00)	£10,766.00	£12,877.00	(£2,111.00)
TOTAL INCOME & EXPENDITURE	£95,654.05	£100,195.52	(£4,541.47)	£120,178.02	£89,668.78	£30,509.24
		Donations made	Commitments/pledges	Donations made	Commitments/pledges	
Fleet Lions donations & charitable events						
Children & Youth		£16,053.51	£3,100.00	£11,123.70	£6,000.00	
Community		£18,106.26	£175.00	£7,835.76	£1,500.00	
Disabilities		£7,060.49	£250.00	£2,155.00	£837.00	
Health		£5,971.16	£11,000.00	£8,423.05	£0.00	
Senior Citizens		£1,148.07	£500.00	£3,827.48	£0.00	
Int'l/LCIF		£2,776.60	£0.00	£2,840.00	£850.00	
		£51,116.09	£15,025.00	£36,204.99	£9,187.00	
BS Brought forward						
Fundraising Account			£22,983.08			£18,672.30
Charity Trust Account general funds			£37,485.10			£23,142.25
Charity Trust Account restricted funds			£12,844.47			£0.00
Aldershot Accounts			£1,747.45			£973.71
Fleet Temporary Traffic Management			£2,153.52			£1,805.12
Lions Community Store			£13,644.00			£15,755.00
Surplus/(Deficit) for year			(£4,541.47)			£30,509.24
Carried Forward			£86,316.15			£90,857.62
BS Carried forward						
Fundraising Account			£18,752.53			£21,540.82
Debtors and prepayments (Fundraising Account)			(£274.37)			£1,442.26
Charity Trust Account general funds			£35,037.47			£37,485.10
Charity Trust Account restricted funds			£16,517.85			£12,844.47
Aldershot Accounts			£2,579.54			£1,747.45
Fleet Temporary Traffic Management			£2,165.13			£2,153.52
Lions Community Store			£11,538.00			£13,644.00
			£86,316.15			£90,857.62

Notes

1. A restricted fund account has been established to isolate donations to our Prostate Cancer and Wenceslas projects.
2. Activities ceased in 16/17 year.

Lions Club of Fleet

Report of the Trustees for Year Ending 30 June 2018

Policies

General

The financial statements have been prepared on the receipts and payments method in accordance with The Charities Act.

Commitments and/or Pledges

The Charity Trust has outstanding commitments of £15,025 as at 30 June 2018, which relate to remaining balances.

Taxation

The Trust has been granted charitable status and interest is received gross. No provision for tax has been made in the accounts.

Reserves Policy

Fleet Lions maintain reserves for fundraising activities. Reserves are set at £15,000 being the maximum cost liable to be met in the event that a fundraising activity is cancelled and all committed costs need to be met. In the Charity account, reserves are kept to cover all commitments and pledges.

The Club Branches maintain small reserves in their fundraising accounts.

Restricted Funds

Where funds are raised for a specific and sole project, these are segregated in the accounts and separately reported.

Fundraising Policy

The Lions Club of Fleet raises funds in according with the Fundraising Regulator's code of practice.

The club does not engage professional fundraisers but relies on the work of its own members and unpaid volunteers.

There have been no complaints to the club over its fundraising activities.

The club has policies in place to ensure members follow good fundraising practices. Face to Face fundraising has been confined to a house to house collection at Christmas, in conjunction with the visit by Father Christmas on his Sleigh, for the children. A request to the occupier is made and if refused then collectors are instructed to leave immediately. There have been no other times members and volunteers have collected other than in the course of promoting free prostate cancer screening when interested members of the public have approached the collector. Vulnerable people are not intentionally approached.

Legal Status

The Lions Club of Fleet is governed by its Constitution passed in 1974 and as amended at Club Meetings from time to time, such Constitution being in accordance with the relevant provisions of the Lions Clubs International Constitution.

Peter John Pickett

Treasurer & Trustee 2017/2018

Lions Club of Fleet

Lions Club of Fleet

Report of the Trustees for Year Ending 30 June 2018

Appendix

The Lions Community Store

The Store was inaugurated in 1995 and is operated by local volunteers and local Lions Clubs. The majority of the people helped are in Hart and Rushmoor, with lesser numbers in Farnham and other adjoining areas.

The mission of the store is to recycle redundant household goods, appliances, clothing etc. to benefit genuinely needy people in the area we serve and thereby reduce unnecessary waste to the advantage of the environment. At the same time we provide valuable work experience and skills development for many of our volunteer helpers.

Since 1995 the store has helped over 79,000 people - over the course of this time the store has redistributed many thousands of beds, tables, chairs, chests of drawers, wardrobes, washing machines, sets of bedding, bags of clothing and other household items too numerous to list.

All in all, between 1995 and the end of 2016, the store redistributed over 135,000 items.

Since the onset of the current financial crisis, referrals for our services have reached record levels, whilst at the same time donations have declined somewhat. Unlike many local charity shops and other similar enterprises, donated items are not sold. Everything is distributed free, although a minimal delivery charge is made to cover fuel costs.

In the accounts income is derived from local councils, Lions Clubs, Housing Associations and donations and contributions from the public. Assets of the store mainly consist of a bank account with a balance of £9,142, 2 commercial vehicles, a Portacabin, a CCTV system and office equipment.

The accounts have been independently examined by Christine Wright of 32 Fowler Road, Farnborough, Hampshire, GU14 0BW and approved by the Community Store manager, Beverley Allardice.

The Lions Community Store can be contacted through their web-site, <http://communitystore.org.uk/>.